

Commercial Estimator – Fargo, ND

What began in 1913 as a small manufacturer of pipe insulation has grown into the number one choice throughout the country for virtually all insulations and accessories from pipes to HVAC to roofing products. Headquartered in St. Paul, Minnesota, MacArthur Co.'s huge selection of best-in-class products and our strong dedication to customer service has helped us become the preferred reseller for contractors around the country – many of which have been our customers for multiple generations.

MacArthur Co. is an employee-owned company. So when you work for us, you're more than a staff member—you're an owner. Our highly-competitive employee stock ownership plan gives you a larger stake in your work and can help you retire in more comfort. MacArthur Co. offers competitive salaries and robust benefits packages, including: 401k, health and dental insurance and again our employee stock ownership plan.

Employment Type

Full Time

Job Summary

This is an entry-level position that will estimate commercial roofing & other building materials; by blueprint reading and pricing materials. As required you will be managing the estimating project process from beginning to end – bidding to completing shop drawings. Our estimating department uses a variety of means to bid projects, the Fargo/ Moorhead Builders Exchange website to bid public projects, contractor websites and sketches to bid private projects all using estimating software. We finalize our shop drawings using AutoCAD software. Typically, we focus on flat roofs but also be prepared to pick up jobs that focus on roofing accessories and be able to gather information about these requests independently. This department also uses Microsoft Excel and daily math skills.

Job Description

- Utilize bid log to track projects bidding.
- Be accountable for your own goals, decisions, and bids.
- Analyze blueprints and other documentation to prepare cost and material estimates.
- Confer with engineers, architects, owners, contractors and subcontractors on changes and adjustments to resolve issues.
- Prepare and maintain a directory of suppliers, contractors and subcontractors.
- Ordering & managing project materials.
- Additional responsibilities as assigned.

Required Skills

- Ability to learn Auto CAD
- Proficient knowledge of Microsoft Excel
- Ability to design, read & understand blueprints and specs
- Strong math skills
- Communication skill
- Attention to detail

Benefits & Compensation

- Profit Sharing Stock Plan
- Paid Time Off (PTO)
- 8 Paid Holidays Each Year
- Health, Dental & Vision Insurance
- 401k Investment Account – Includes Matching Contributions
- Employer paid Life & Disability Insurance
- Competitive Pay

To Apply

To Apply, please email resume to Corey Johnson – cjohnson@macarthurco.com

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