

CUSTOMER EMAIL & WEBSITE REGISTRATION FORM

- email completed & signed document to MacCredit@macarthurco.com
- complete one form per email or account access recipient
- one portal account per email address ONLY (multiple email addresses may be required)

COMPANY NAME _____ Customer Number _____
CORPORATE ADDRESS _____ City, ST & Zip _____
COMPANY PHONE NUMBER () _____

Electronic Account Appointee (up to 3 per company)

FIRST NAME _____ M.I. _____ LAST NAME _____
OFFICE/MOBILE PHONE NUMBER () _____

SIGNATURE TITLE DATE

ACCOUNT EMAIL ADDRESS _____

Check all that apply:

Email Invoices Email Statements Order Confirmation Customer Portal Account

MACARTHUR CO. WEBSITE REGISTRATION TERMS AND CONDITIONS

With completion of this form, the customer understands and agrees to the follow:

- The customer will no longer receive invoices and monthly statements via US mail.
- All invoices and monthly statements will be electronically mailed (e-mailed) to the email address(es) provided by the Company President, Company Senior Accounting Executive or other authorized Company Executive.
- The customer is solely responsible for the accuracy of information for account set up and communicating all changes of email account information to MacArthur Co. in a timely manner.
- All changes to Customer Website accounts need to go through the MacArthur Co. credit department.
- Account support is available during normal business hours.
- The customer pricing data is intended solely for use by active MacArthur Company customers, any unauthorized review, use, disclosure or distribution is prohibited. Pricing information is subject to change.
- The customer has read and agrees to abide by the terms and conditions of sale as posted on page 4 of the account information sheet.

As an authorized representative of my company, I understand that it is my responsibility or the responsibility of my firm to provide current email addresses to receive statements and invoices from MacArthur Co. Should the status of the receiver of these documents change, my firm will advise MacArthur Co. of the new contact's email address. No liability is assumed by MacArthur Co. for any loss or damage that may occur as a result of misdirected e-mailed documents.

Company President/Senior Accounting Executive

FIRST NAME _____ M.I. _____ LAST NAME _____

SIGNATURE TITLE DATE